



Cassia County Board of Commissioners SPECIAL MEETING MINUTES

Wednesday, September 20, 2023

Cassia County Courthouse • Commission Chambers
1459 Overland Ave • Room 206 • Burley ID 83318

9:45 AM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

ACTION AGENDA ITEMS

1) 9:47 AM Call to order

- a) It was decided to bypass the Pledge of Allegiance and prayer in the interest of time constraints.

Present: Leonard M. Beck - Chair, Kent R. Searle - Member, Bob Kunau - Member, Kerry McMurray - Assistant to Board (Not voting), McCord Larsen - County Attorney (Not voting), Joseph Larsen – Clerk/Chief Elections Officer/Auditor (Not voting), Susan Keck – Elections Office Director (Not voting), and Cally Velasquez - Deputy Clerk (Not voting).

SCHEDULED ACTION AGENDA ITEMS

2) 9:47 AM Review and approve contract with Elections Systems & Software (ES&S) for election equipment

- a) Clerk Larsen updated the Board on negotiations with ES&S to rectify difficulties with the software upgrade for our DS200 v1.2 voting tabulators. The proposed negotiated contract includes a courtesy two fiscal year delay in payment obligation to upgrade to the newly-released DS300 voting tabulators.
- b) He stated this was the Elections Office's preferred decision to adequately assist with upcoming federal security implementation guidelines for future elections.
- c) Commissioner Seale was kept abreast of the negotiations and proposals each step of the way and he concurred with the proposed decision and contract with ES&S. Prosecutor Larsen also reviewed the contract and had no concerns with the provisions of such.
- d) Elections Director Keck previously emailed a copy of the proposed contract to the Board for their review.

9:52 AM **Motion and Action:** Approve contractual agreements with ES&S in the amount of \$106,905.00 for the purchase of elections equipment and \$8,100.00 for the maintenance and licensing of said equipment as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

3) 9:53 AM Approve Amended Tax Year 2023 L-1 Certificate of Levies - Ahlin

- a) Deputy Auditor Ahlin presented revised county Certificate of Levies reflecting data revisions for a couple of districts for the Board's approval.
- b) It was pointed out that the revisions were quite incidental.

9:55 AM **Motion and Action:** Approve the amended L-1 Certificate of Levies as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member. Motion passed unanimously.

CASSIA COUNTY COMMISSION
SPECIAL SESSION
Wednesday, September 20, 2023

Instrument # 2023003120

BURLEY, CASSIA, IDAHO

9-25-2023 01:26:15 PM No. of Pages: 4

Recorded for : CASSIA COUNTY COMMISSIONERS

JOSEPH LARSEN

Fee: 0.00

Ex-Officio Recorder Deputy

Index to: COMMISSIONERS MINUTES

EV

4) 9:55 AM Adjourn

9:55 AM **Motion and Action:** Adjourn, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Motion passed unanimously.

APPROVED:

A handwritten signature in black ink, reading "Leonard M. Beck", written over a horizontal line.

Leonard M. Beck, Chair

DEPUTY CLERK OF THE BOARD:

A handwritten signature in black ink, reading "Cally Velasquez", written over a horizontal line.

Cally Velasquez

Cassia County Commissioner Meeting

Attendance Log

Date: 9-20-2023

NAME (Please Print)	TOWN	REPRESENTING
1. Susan Keck	Almo	Elections
2. Sharene Antin		Auditor
3. JOE LARSEN	BURLEY	CLERK
4. Heather Whitehead	POURWY	Auditors
5. Tim Scherdel	Burley	P.D.
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